



**CITY OF MATLOSANA**

**REQUEST FOR FORMAL WRITTEN PRICE QUOTATION DOCUMENT**

**R30 000 – R300 000.00 (Including Vat))**

<b>Bid Number:</b>	<b>COM/SCM/Q/40/2025/2026: RE-ADVERT</b>
<b>DESCRIPTION:</b>	<b>EDIT, PRINT, SUPPLY AND DELIVERY OF MUNICIPAL SERVICE DELIVERY BOOKLET</b>
<b>BID CLOSING DATE:</b>	<b>05 DECEMBER 2025 @ AT 11:00</b>
<b>INFORMATION SESSION: COMPULSORY</b>	<b>N/A</b>
<b>CONTACT PERSON:</b>	<b>Ms M Dintwe</b>
<b>CONTACT NO:</b>	<b>018 847-8311</b>
<b>BID VALIDITY PERIOD:</b>	<b>60 days</b>
<b>PHYSICAL ADDRESS WHERE BID DOCUMENTS CAN BE COLLECTED:</b>	<b>THE SCM OFFICES, MAYIBUYE, FINANCE SECTION, MUNICIPAL OFFICES KLERKSDORP</b>
<b>SUBMIT BIDS TO:</b>	<b>TENDER BOX AT MAYIBUYE, FINANCE SECTION, MUNICIPAL OFFICES KLERKSDORP,</b>
<b>NON-REFUNDABLE DOCUMENT FEE:</b>	<b>R50.00</b>
<b>ADVERTISED DATE</b>	<b>28 NOVEMBER 2025</b>

Bidders' attention is specifically drawn to the provisions of the bid rules which are included in the bid documents.

- The Municipality does not bind itself to accepting the lowest tender or award a contract to the bidder scoring the highest number of points.
- City of Matlosana reserves the right to accept any portion of any tender to appoint multiple suppliers and to waive any requirements as contained in the tender conditions.
- Bids completed in pencil or erasable pen will be regarded as invalid bids.
- Submission of electronic and fax bids are not acceptable.